

# Decision Recording Form

<b>Title</b>	Purchase of 2 x Vans	<b>Decision Maker</b>	Director of Operations and Place
<b>Date of decision</b>	30 <sup>th</sup> December 2024	<b>Source of authority</b>	Constitution - Part 3, Section 5, Officer Delegation Scheme, para 8.2
<b>Date of Publication</b>			Executive - E/22/55, para 14.1

## Background and Reason for decision

### Background

Ipswich Borough Council requires 2 x panel vans to replace current vehicles.

### Decision

The Crown Commercial Services Framework Agreement – RM6244 has been used to identify suitable vehicles. This framework allows a comparison of vehicle specifications, pricing and selection of the vehicle most appropriate.

The decision made was to purchase the vehicles of the required specification from Renault Retail Group UK Ltd at a total cost of £46,739.82 + VAT + £110 Initial Registration for both vehicles. Cost of the vehicles is inclusive of delivery and livery.

### Reason

To replace current vehicles

### Internal Consultees

The Council's Team that will make use of the vehicles  
 The Council's Transport, Finance and Legal teams  
 The Council's Section 151 Officer  
 Portfolio Holder for Resources  
 Portfolio Holder for Environment & Transport

<b>Conflict of interest</b>	N/A	<b>Relevant Portfolio(s)</b>	Environment & Transport
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<b>ALL WARDS</b>		Y	<i>Use a Y in the table below to mark the wards affected if not all wards</i>			
<b>NW</b>		<b>NE</b>		<b>CENTRAL</b>	<b>SW</b>	<b>SE</b>
Castle Hill		Bixley		Alexandra	Bridge	Gainsborough
Whitton		Rushmere		St Margaret's	Gipping	Holywells
Whitehouse		St John's		Westgate	Sprites	Priory Heath
					Stoke Park	

**Once complete the Decision Maker must send this form and any background documentation for publication to [Monitoring.officer@ipswich.gov.uk](mailto:Monitoring.officer@ipswich.gov.uk)**

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